# Cataloging DVDs in RDA: A Training Guide

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Cataloging this item, Harry Potter and the Deathly Hallows Part 1, in RDA?

#### Preferred Source of Information for Resources Consisting of Moving Images (RDA Guideline 2.2.2.3)

If the resource consists of moving images (e.g., a film reel, a videodisc, a video game, an MPEG video file), use the title frame or frames, or title screen or screens, as the preferred source of information.

#### Alternative

Use an eye-readable label bearing a title that is permanently printed on or affixed to the resource (excluding accompanying textual material or a container) in preference to the title frame or frames, or title screen or screens.

If the resource does not contain a title frame or title screen, use as the preferred source of information, as applicable:

a) a label bearing a title that is permanently printed on or affixed to the resource, excluding accompanying textual material or a container (e.g., a label on a videodisc)

#### or

b) embedded metadata in textual form that contains a title (e.g., metadata embedded in an MPEG video file)

If the resource contains neither a title frame or title screen nor a source of information falling into category a) or b) above, use as the preferred source of information another source forming part of the resource itself, giving preference to sources in which the information is formally presented.

#### Standard Number and Terms of Availability

# (Record in MARC 020 and/or MARC 024)

Recording Identifiers for Manifestations (RDA Guideline 2.15.1.4)

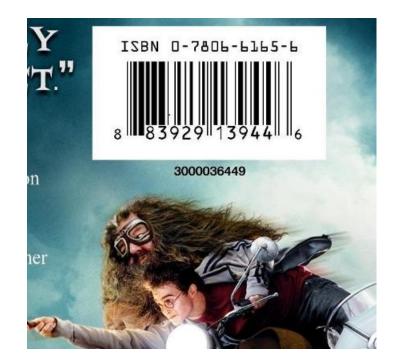
If the identifier for the manifestation is one for which there is a prescribed display format (e.g., ISBN, ISSN, URN), record it in accordance with that format.

Record in MARC 020 and/or 024

#### Recording the Identifier in MARC 020 and/or MARC 024

| Number        | Field | 1st<br>Indicator | 2nd<br>Indicator | Subfield   |
|---------------|-------|------------------|------------------|------------|
| 10-digit ISBN | 020   | blank            | blank            | <b>‡</b> a |
| 13-digit ISBN | 020   | blank            | blank            | ‡a         |
| UPC           | 024   | 1                | blank            | ‡a         |
| EAN           | 024   | 3                | any              | ‡a         |

#### **HP DVD Examples**



- 020 \_\_ 0780661656
- 024 1\_ 883929139446

#### DDC and LC No.

#### (Record in MARC 082 and 090)

#### **HP DVD Examples**

082 \_ \_ 791.4372 ‡b H3238

090 \_ \_ PN1997.2 ‡b .H37 2011

#### **Title Proper**

#### (Record in MARC 245 ‡a)

# Recording the Title Proper (RDA Guideline 2.3.1.4 and 2.3.2.7)

Transcribe a title as it appears on the source of information. Apply the general guidelines on transcription given under 1.7.

Record the title proper applying the basic instructions on recording titles given under 2.3.1.

Record in MARC 245 ‡a

#### Example

#### 245 0 \_ Harry Potter and the Deathly Hallow Part 1





#### Statement of Responsibility

(Record in MARC 245 ‡c)

# Recording Statements of Responsibility (RDA Guidelines 2.4.1.1, 7.23.1.3, & 7.24.1.3)

Transcribe a statement of responsibility in the form in which it appears on the source of information. Apply the general guidelines on transcription given under 1.7.

Record the names of performers, narrators, and/or presenters, if they are considered to be important. For performers of music, indicate the medium in which each performs.

Record the names of persons, families, or corporate bodies who have contributed to the artistic and/or technical production of a motion picture or video recording other than as performers, narrators, or presenters. Do not include the names of assistants, associates, etc., or any other persons making only a minor contribution. Preface each name or group of names with a statement of function.

Record in MARC 245 ‡c

# HP DVD Example

245 0 0 Harry Potter and the Deathly Hallows Part 1 / ‡c Warner Bros. Pictures Presents A Heydey Films Production, A David Yates Film ; produced by Lionel Wigram, David Heyman, David Barron, J.K. Rowling ; screenplay by Steve Kloves ; directed by David Yates.

#### **Edition Statement**

#### (Record in MARC 250 ‡a)

Recording Edition Statements (RDA Guideline 2.5.1.4)

Transcribe an edition statement as it appears on the source of information. Apply the general guidelines on transcription given under 1.7.

Record in MARC 250 ‡a

#### HP DVD Example



Harry Potter and the Deathly Hallows Part 1 © 2010, Package Design & Supplementary Material Compilation © 2011 Warner Bros. Entertainment Inc. Distributed by Warner Home Video, 4000 Warner Blvd., Burbank, CA 91522. All rights reserved. "Dolby" and the DI symbol are trademarks of Dolby Laboratories Licensing Corporation.

WIDESCREEN VERSION PRESENTED IN A "LETTERBOX" WIDESCREEN FORMAT PRESERVING THE "SCOPE" ASPECT RATIO OF ITS ORIGINAL THEATRICAL EXHIBITION ENHANCED FOR WIDESCREEN TVS.

#### **DUAL-LAYER FORMAT**



PG-13 PARENTS STRONGLY CAUTIONED SOME MATERIAL MAY BE INAPPROPRIATE FOR CHILDREN UNDER 13 SOME SEQUENCES OF INTENSE ACTION VIOLENCE, FRICHTENING INAGES AND BRIEF SENSUALITY BONUS Material/Trailer Not Rated.







#### 250 \_ \_ Dual-Layer Format.

#### **Distribution Information**

(Record in MARC 260 ‡a, ‡b, and ‡c)

# Recording Place of Distribution (RDA Guideline 2.9.2.3)

Record the place of distribution applying the basic instructions on recording distribution statements given under2.9.1. Include both the local place name (city, town, etc.) and the name of the larger jurisdiction or jurisdictions (state, province, etc., and/or country) if present on the source of information.

Record in MARC 260 ‡a

#### Recording Distributors' Names (RDA Guideline 2.9.4.3)

Record the distributor's name applying the basic instructions on recording distribution statements given under 2.9.1.

Record in MARC 260 <sup>‡</sup>b

### Recording Date of Distribution (RDA Guideline 2.9.6.3)

If the date of distribution differs from the date of publication, record the date of distribution, if it is considered to be important, applying the basic instructions on recording distribution statements given under 2.9.1

Record in MARC 260 ‡c

#### HP DVD Example

# 260 \_ \_ Burbank, CA : ‡b Distributed by Warner Home Video, ‡c ©2011.

HARRY POTTER characters, names and related indicia are trademarks of and © Warner Bros. Entertainment Inc. Harry Potter Publishing Rights © J.K. Rowling. Harry Potter and the Deathly Hallows Part 1 © 2010, Package Design & Supplementary Material Compilation © 2011 Warner Bros. Entertainment Inc. Distributed by Warner Home Video, 4000 Warner Blvd., Burbank, CA 91522. All rights reserved. "Dolby" and the DC symbol are trademarks of Dolby Laboratories Licensing Corporation.

#### **Physical Description**

(Record in MARC 300 ‡a, ‡b, and ‡c)

# Recording Extent (RDA Guideline 3.4.1.3)

Record the extent of the resource by giving the number of units and an appropriate term for the type of carrier as listed under RDA guideline 3.3.1.3 . Record the term in the singular or plural, as applicable. (For instructions on using other terms to designate the type of unit see RDA guideline 3.4.1.5 .) If the resource consists of more than one type of carrier, record the number of each applicable type. Specify the number of subunits, if applicable.

Record in MARC 300 \_\_ ‡a

## Recording Sound Content (RDA Guideline 7.18.1.3)

Record sound to indicate the presence of sound in a resource other than one that consists primarily of recorded sound.

#### Exception

For motion pictures and video recordings, record sound or silent to indicate the presence or absence of a sound track.

Record in MARC 300 \_ \_ ‡b

#### Recording Color of Moving Images (RDA Guideline 7.17.3.3)

If the moving images in the resource are in color, record an appropriate term as instructed under 7.17.1.3. If the moving images in the resource are in a combination of color and black and white, record the information if it can be stated succinctly. If the information cannot be stated succinctly, record the details as instructed under 7.17.1.4.

Record in MARC 300 \_ \_ \$

Recording the Diameter of the Disc (RDA Guideline 3.5.1.4.4)

Record the diameter of the disc.

Record in MARC field 300 \_ \_ ‡c

#### HP DVD Example

300 \_ 1 DVD : ‡b sound, color ; ‡c 4 3/4 in.

# Content, Media, and Carrier Types

(Record in MARC 336, 337, 338)

## Recording Content in MARC 336 (RDA Guideline 6.9.1.3)

Record the type of content contained in the resource using one or more of the terms listed in table 6.1. Record as many terms as are applicable to the resource being described.

Alternative

If the resource being described consists of more than one content type, record only :

a)the content type that applies to the predominant part of the resource (if there is a predominant part)

or

b) the content types that apply to the most substantial parts of the resource (including the predominant part, if there is one)

# Recording Media Type in MARC 337 (RDA Guideline 3.2.1.3)

Record the media type using one or more of the terms listed in table 3.1.

#### Alternative

If the resource being described consists of more than one media type, record only:

a)the media type that applies to the predominant part of the resource (if there is a predominant part)

#### or

b)the media types that apply to the most substantial parts of the resource (including the predominant part, if there is one) using one or more of the terms listed in table 3.1, as appropriate.

### Recording Carrier Type in MARC 338 (RDA Guideline 3.3)

Record the type of carrier used to convey the content of the resource using one or more of the terms listed below. Record as many terms as are applicable to the resource being described.

#### Alternative

If the resource being described consists of more than one carrier type, record only:

a) the carrier type that applies to the predominant part of the resource (if there is a predominant part)

or

b)the carrier types that apply to the most substantial parts of the resource (including the predominant part, if there is one)

#### **HP DVD Examples**

336 \_ \_ two-dimensional moving image ‡2 rdacontent

337 \_ \_ video ‡2 rdamedia

338 \_ \_ videodisc ‡2 rdacarrier

#### Notes

#### (Record in MARC 5XX)

# **HP DVD Examples**

- 500 \_ \_ Based on the novel by J.K. Rowling.
- 500 \_ \_ English SDH.
- 500 \_ \_ Special Features: Additional Scenes.
- 508 \_ \_ Costume Designer, Jany Temime; Music by Alexandre Desplat; Edited by Mark Day; Production Designer, Stuart Craig; Director of Photography, Eduardo Serra, A.S.C, A.F.C..
- 511 \_\_ Daniel Radcliffe, Rupert Grint, Emma Watson, Helena Bonham Carter, Robbie Coltrane, Warwick Davis, Ralph Fiennes, Michael Gambon, Brendan Gleeson, Richard Griffiths, John Hurt, Jason Issacs, Alan Rickman, Fiona Shaw, Timothy Spall, Imelda Staunton, David Thewlis, Julie Walters.
- 538 \_ \_ DVD video.
- 546 \_ \_ Languages & Subtitles: English & Español.

(Note: MARC 041 would be filled in as: 041 0\_ ‡a eng ‡a spa ‡j eng ‡j spa)

#### Subject Headings

(Record in MARC 6XX)

# **HP DVD Examples**

- 650\_0 Harry Potter films.
- 650\_0 Fantasy films.
- 650 \_0 Potter, Harry (Fictitious character)‡v Film adaptations.

#### Contributors

(Record in MARC 7XX)

#### Recording Contributors (RDA Guideline 20.2.1.3)

Record a contributor applying the general guidelines on recording relationships to persons, families, and corporate bodies associated with a resource given under 18.4.

#### Recording Relationship Designators (RDA Guideline 18.5.1.3)

Record one or more appropriate terms from the list in appendix I with an identifier and/or authorized access point representing the person, family, or corporate body to indicate the nature of the relationship more specifically than is indicated by the defined scope of the relationship element itself.

### **HP DVD Examples**

- 700 1\_ \$i Motion picture adaptation of (work): ‡a Rowling, J. K., ‡e author. ‡t Harry Potter and the Deathly Hallows.
- 700 1\_ Yates, David, ‡d 1963-, ‡e film director.
- 700 1\_ Wigram, Lionel , ‡e film producer.
- 700 1\_ Heyman, David, ‡d 1961-, \$e film producer.
- 700 1\_ Barron, David, ‡e film producer.
- 700 1\_ Rowling, J.K., ‡e film producer.
- 700 1\_ Kloves, Steven, ‡e screenwriter.
- 700 1\_ Radcliffe, Daniel, ‡d 1989-, ‡e actor.
- 700 1\_ Grint, Rupert, ‡d 1988-, ‡e actor.
- 700 1\_ Watson, Emma, ‡d 1990-, ‡ e actor.
- 710 2\_ Warner Home Video (Firm), ‡e film distributor.
- 710 2\_ Heyday Films, ‡e production company.



#### **HP DVD Finished RDA Record**

OCLC: NEW Rec stat: n

| Entered:<br>20110506 | Replaced:<br>20110506 | Used:<br>20110506 |         |                  |           |
|----------------------|-----------------------|-------------------|---------|------------------|-----------|
| Type: g              | ELvl: I               | Srce: d           | Audn:   | Ctrl:            | Lang: eng |
| BLvl: m              | Form:                 | Conf: 0           | Biog:   | MRec:            | Ctry: cau |
|                      | Cont:                 | GPub:             | LitF: 0 | Indx: 0          |           |
| Desc: i              | Ills:                 | Fest: 0           | DtSt: p | Dates: 2011,2010 |           |

#### ...continued

- 020 \_\_0780661656
- $024 \ 1\_883929139446$
- 040 \_ \_ CTA
- 041 0\_ ‡a eng ‡a spa ‡j eng ‡j spa
- 082 \_ \_ 791.4372 ‡b H3238
- 090 \_ \_ PN1997.2 ‡b .H37 2011
- 245 0 0 Harry Potter and the Deathly Hallows Part 1 / ‡c Warner Bros. Pictures Presents A Heydey Films Production, A David Yates Film ; produced by Lionel Wigram, David Heyman, David Barron, J.K. Rowling ; screenplay by Steve Kloves ; directed by David Yates.
- 250 \_ \_ Dual-Layer Format.
- 260 \_ \_ Burbank, CA : \$b Distributed by Warner Home Video, ‡c ©2010.
- 300 \_ \_ 1 DVD : ‡b sound, color ; ‡c 4 3/4 in.
- 336 \_ \_ two-dimensional moving image ‡2 rdacontent
- 337 \_ \_ video ‡2 rdamedia
- 338 \_ \_ videodisc ‡2 rdacarrier
- 500 \_ \_ Based on the novel by J.K. Rowling.
- 500 \_ \_ English SDH.
- 500 \_ \_ Special Features: Additional Scenes.
- 508 \_\_\_Costume Designer, Jany Temime; Music by Alexandre Desplat; Edited by Mark Day; Production Designer, Stuart Craig; Director of Photography, Eduardo Serra, A.S.C, A.F.C..

#### ...continued

- 511 \_\_\_ Daniel Radcliffe, Rupert Grint, Emma Watson, Helena Bonham Carter, Robbie Coltrane, Warwick Davis, Ralph Fiennes, Michael Gambon, Brendan Gleeson, Richard Griffiths, John Hurt, Jason Issacs, Alan Rickman, Fiona Shaw, Timothy Spall, Imelda Staunton, David Thewlis, Julie Walters.
- 538 \_ DVD video.
- 546 \_ \_ Languages & Subtitles: English & Español.
- 650\_0 Harry Potter films.
- 650\_0 Fantasy films.
- 650 \_0 Potter, Harry (Fictitious character) ‡v Film adaptations.
- 700 1\_ \$i Motion picture adaptation of (work): ‡a Rowling, J. K., ‡e author. ‡t Harry Potter and the Deathly Hallows.
- 700 1\_ Yates, David, ‡d 1963-, ‡e film director.
- 700 1\_ Wigram, Lionel , ‡e film producer.
- 700 1\_ Heyman, David, ‡d 1961-, \$e film producer.
- 700 1\_ Barron, David, ‡e film producer.
- 700 1\_ Rowling, J.K., ‡e film producer.
- 700 1\_ Kloves, Steven, ‡e screenwriter.
- 700 1\_ Radcliffe, Daniel, ‡d 1989-, ‡e actor.
- 700 1\_ Grint, Rupert, ‡d 1988-, ‡e actor.
- 700 1\_ Watson, Emma, ‡d 1990-, ‡ e actor.
- 710 2\_ Warner Home Video (Firm), ‡e film distributor.
- 710 2\_ Heyday Films, ‡e production company.